



15075 Al-Jon Avenue | Ottumwa, IA 52501 | Phone 641-682-4506 | Toll Free: 800-255-6620 | [www.aljon.com](http://www.aljon.com)

**JOB TITLE: Maintenance Technician**

**EMPLOYER: Al-jon Series by C&C Manufacturing**

**REPORTS TO: General Manager**

The Maintenance Technician will perform general maintenance and repairs for assigned equipment and facilities including plumbing, electrical, basic carpentry, heating and cooling, and other building systems.

**DUTIES AND RESPONSIBILITIES**

Including but not limited to

- Inspects and identifies equipment or machines in need of repair.
- Troubleshoots issues to determine necessary repairs.
- Plans repair work using building's blueprints or equipment manual as needed.
- Performs general repairs that do not require a specialized technician. Examples may include repairing drywall, painting, and repairing doors and other building fixtures.
- Performs routine maintenance on building systems.
- Cleans and assists with upkeep of the facilities.
- Orders supplies and materials needed for repairs and maintenance.
- Performs other related duties as assigned.
- Ability to follow instructions from supervisors or senior maintenance workers.
- Knowledge of general carpentry and repair.
- Ability to use hand tools and power tools.
- Excellent organizational and time management skills.

**PHYSICAL REQUIREMENTS**

- Prolonged periods standing and walking.
- Must be physically able to climb ladders, bend, or crawl into awkward spaces.
- Must be able to lift up to 50 pounds at a time.

**QUALIFICATIONS:**

- 3- years of maintenance experience required.
- High school diploma or equivalent required.
- Related experience preferred.
- On-the-job training offered.

C&C Manufacturing LLC is a drug-free work environment. All offers for employment are contingent upon taking and passing a drug test, as well as an acceptable background check.

**KEEPING IT SIMPLE, BUILDING IT STRONG.**